

# Ana Duarte

aduartecasting@gmail.com

07926351011

Based in London

## Skills and Software

- Ability to maintain the highest levels of confidentiality and discretion
- Social Media savvy and experience with social media casting calls
- Knowledge of Spotlight, Dropbox, Cast.it, Breakdown Express, Director Share and Performers.
- Editing skills using iMovie, Final Cut X & Adobe Premiere
- Proficient with Macs, Microsoft and G Suite apps
- Skilled Videographer
- Languages: English (Fluent) & Portuguese (Native)

## Employment

### Casting Assistant

The Casting Office - Andy Brierley & Victor Jenkins

October 2023 - Present

April 2023 - August 2023

June 2022 - February 2023

### Casting Assistant

Theo Park Casting

September 2023

February 2023 - April 2023

### Casting & Personal Assistant

Sophie Holland Casting

December 2021 - June 2022

### Casting Office Work Experience

Shaheen Baig Casting

November 2021 (1 day)

### Videographer, Editor & Creative Consultant

Various Companies

Freelance

September 2020 - June 2022

### Bookings Assistant

The Crewing Company

October 2018 - August 2020

## Education & Training

### Casting Certificate

NFTS

September 2021 - July 2022

### This is Football

October Films / Amazon Prime

English/Portuguese Translator & Transcriber

### The Only Way is Essex - Series 20 & 21

Lime Pictures / ITVBe

Location Logger

### Letterbox

Hindsight Productions / BBC2

Contestants Runner

### Celebrity & Big Brother

DDF Post / Channel 5

Post-Production Runner

### An Hour to Save Your Life

Fremantle Media

Portuguese / English Translator

### Britain's Next Top Model - Cycle 10

Thumbs Up Productions

Production Assistant & Post-Production Runner

### BA (Hons) Film and Moving Image Production

Norwich University of The Arts

2010 - 2013